



CITY OF HOUSTON
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Strategic Procurement Division

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September 10, 2015

SUBJECT: Letter of Clarification No. 3 for Street Sweeping Services for
Public Works and Engineering Department

REFERENCE: ITB No.: S23-L25469

TO: All Prospective Bidders

This Letter of Clarification is issued for the following reasons:

- **To revise the above referenced solicitation as follows:**

Questions and Answers

Question 1. As I looked at the scope of work, it mentioned that contract has to comply with EPA regulations. Contactor need to be responsible for waste disposal as well. What I want to know is that whether City of Houston will provide water utilities and landfill for disposal ?


Answer: **The City will not provide water utilities nor landfill services for debris disposal against the proposed contract for Street Sweeping Services. Please see attached page 9 of 43 revised 9-10-2015.**

When issued, Letter(s) of Clarification shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. It is the responsibility of the respondent to ensure that it has obtained all such letter(s). By submitting a bid on this project, respondents shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this bid. If you have any questions or if further clarification is needed regarding this solicitation, please contact me.

Sincerely,

Roy Breaux

Roy Breaux
Procurement Specialist
City of Houston, Strategic Purchasing Division
832-393-8728

 **Attached: Page 9 of 43 revised 9-10-2015**

Council Members: Brenda Stardig Jerry Davis Ellen R. Cohen Dwight A. Boykins Dave Martin Richard Nguyen Oliver Pennington Edward Gonzalez
Robert Gallegos Mike Laster Larry V. Green Stephen C. Costello David W. Robinson Michael Kubosh C.O. "Brad" Bradford Jack Christie
Controller: Ronald C. Green

obstruction and inconvenience to public traffic. Sweeping shall be accomplished in the same direction as traffic flow at all times during sweeping. Sweeping speed shall be adjusted to street and debris condition and allow for maximum debris pick-up.

- 2.6 The City will notify Contractor of needed corrections and any re-sweeps required following complaints received by the City. In the event the results of a sweep are considered to be unsatisfactory by the City, City will notify contractor of exact location and description of deficiency. The Contractor shall re-sweep the unsatisfactory area at its sole expense with the time limits specified.
- 2.7 *The City will not provide water utilities and landfill disposal. Contractor shall be responsible for properly disposing of all debris collected by sweeping operations. Refuse shall not be stored on street but shall be loaded into trucks or in appropriately placed containers. If containers are used, they shall be dumped upon completion of the sweeping cycle.*

3.0 **ROUTE SWEEPING SCHEDULE:**

- 3.1 The Contractor shall complete all route sweeping as detailed in the attached Exhibit – Route Sweeping list with each route being swept according to the schedule below. Curb miles calculated and shown on the route listing should be considered close approximations.

3.1.1 Base bid: each route swept each calendar quarter for a total of 4 times per year.

Additive Alternative 1

3.1.2 Additional sweeping per curb mile up to 8 Additional sweeps annually.

- 3.2 Within 30 days of award of contract, the Contractor shall provide the City Project Manager a schedule showing order and date each listed street is to be swept within a quarterly period.
- 3.3 Contractor shall arrange sweeping routes to minimize sweeping areas adjacent to schools during the hours when children are entering or leaving the campuses, typically between the hours of 8:00 AM to 9:00 AM and 2:30 PM to 3:30 PM. Contractor shall also schedule to minimize sweeping of thoroughfares leading into and out of downtown between the hours of 6:30 AM to 9:00 AM and 4:00 PM to 7:00 PM.
- 3.4 Sweeping shall not be performed on any official holiday, as recognized by the City, nor during City approved special events scheduled on any portion of the route.
- 3.5 Scheduled sweeping shall not be cancelled due to inclement weather by the Contractor without prior approval of the City Project Manager or designee. Make-up sweeps will not be allowed due to holidays, inclement weather and cancellations without the approval of the City Project Manager or designee.
- 3.6 Contractor shall provide the City Project Manager or designee with a list of all streets not swept when regular sweeping schedule is interrupted for any reason and shall deduct said street(s) from the billing.

4.0 **EMERGENCY RESPONSE SWEEPING:**

- 4.1 Contractor shall provide a 24-hour telephone number and/or a list of employees, including telephone numbers, available for 24-hour emergency callout service. Compensation for emergency callout services shall be calculated on an hourly basis. It is also expected of the contractors to be on site no later than two hours after the initial callout.